Each training plan must list at least one competent person or organization. The competent person may work for the company, may be employed by an independent training service, or may be an instructor for a State Grants Program. If you employ a training organization, you may list the organization name and not the names of each individual person or instructor. When an organization is listed, all instructors of that organization will be included by reference and will change as the organization's staffing changes. For each person or organization, list the subject areas in which they are competent to instruct.

Competent persons or organizations and subject areas each is competent to instruct:

[*Section 46.3(b)(4)*]

1. Write name of trainer or organization in this column whenever anyone trains.

2. Write what the training the trainer is qualified to perform in this column.

Name(s)	**Subject(s)/Area(s)**
Complete Safety Solutions	*All Classroom Training for New Miner, Newly-Hired Experienced Miner, Annual Refresher*
Joe Q. Smith	*All Quarry Operations & Equipment*
Toyota Materials Handling	*Forklift Operator*
Barry B. Bucket	*Loader Operator*
Henry A. Driver	*Truck Driver*

QWIK TIP: "NAME OF TRAINER"

If the person conducting the training is from your company you will need to specify the individual trainer's name.

In Our Example: Joe Q. Smith is a worker experienced in all the tasks and equipment in the quarry.

If training is done by an outside organization you only need to list the name of that organization.

In Our Example: Complete Safety Solutions is a training company that provides training for this company.

30 CFR § 46.2 Definitions.

(b) Competent person means a person designated by the production-operator or independent contractor who has the ability, training, knowledge, or experience to provide training to miners in his or her area of expertise. The competent person must be able both to effectively communicate the training subject to miners and to evaluate whether the training given to miners is effective.

Color key: Steps to Complete | Helpful Tips | Regulatory Reference

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